



Borough of Tamworth

Marmion House,
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AUDIT AND GOVERNANCE COMMITTEE

6 February 2019

Dear Councillor

A meeting of the Audit and Governance Committee will be held in **Committee Room 1 - Marmion House on Thursday, 14th February, 2019 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

CHIEF EXECUTIVE

A G E N D A

NON CONFIDENTIAL

- 1 Minutes of the Previous Meeting (Pages 5 - 8)**
- 2 Minutes of Meetings of Sub-Committee (Pages 9 - 16)**

To receive and approve the Minutes of the Standards Sub-Committee meetings dated 22 October 2018 and 21 November 2018

- 3 Apologies for Absence**
- 4 Declarations of Interest**

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

- 5 Audit Report on Certification Work** (Pages 17 - 20)
(Report of the External Auditors)
- 6 Audit Plan** (Pages 21 - 36)
(Report of the External Auditors)
- 7 Risk Management Quarterly Report** (Pages 37 - 80)
(Report of the Assistant Director Finance)
- 8 Internal Audit Update Report 2018/19 Quarter 3** (Pages 81 - 98)
(Report of the Head of Audit & Governance)
- 9 Regulation of Investigatory Powers Act 2000** (Pages 99 - 102)
(Report of the Assistant Director Partnerships)
- 10 Audit and Governance Committee Timetable** (Pages 103 - 106)
(Discussion Item)

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail democratic-services@tamworth.gov.uk. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.

The Protocol requires that no members of the public are to be deliberately filmed. Where possible, an area in the meeting room will be set aside for videoing, this is normally from the front

of the public gallery. This aims to allow filming to be carried out whilst minimising the risk of the public being accidentally filmed.

If a member of the public is particularly concerned about accidental filming, please consider the location of any cameras when selecting a seat.

FAQs

For further information about the Council's Committee arrangements please see the FAQ page [here](#)

To Councillors: M Summers, R Kingstone, R Claymore, C Cooke, J Faulkner, M Gant
and M Greatorex